

Minutes of the Ordinary meeting of the Standing Committee  
held on 23<sup>rd</sup> January, 2024 at 3.00 p.m. in the  
chamber of the Chairperson

Following members attended the meeting:

1. Shri. Damodar B. Shirodkar, Chairman
2. Smt. Dipali Digamber Sawal, VCP
3. Smt. Ronita Rajendra Ajgaonkar, Member
4. Smt. Shweta Sujay Lotlikar
5. Smt. Lata Baburao Pednekar
6. Smt. Milagrina Gomes
7. Shri. Francis Agnelo Joanes
8. Smt. Nimesia Faleiro

Following officials were present:

- 1- Shri. Gaurish Shankhwalkar, Chief Officer
- 2- Shri Deepak Dessai, Municipal Engineer
- 3- Shri. Srikant Lawande, Assistant Engineer
- 4- Shri. Abhya Rane, AcAO
- 5- Smt. Seema Velip, ATO
- 6- Smt. Smita Satardekar, Head clerk
- 7-Smt. Roshani Gaonkar, Asst. Librarian
- 8-Shri. Rajendra Bhagat, RO

Shri. Damodar B. Shirodkar, Chairman, presiding over the meeting, called it to order and the following business was transacted.

**Item No. 1:** To decide on appointing Electrician with experience on contract basis for a period of 6 months with eligible qualification.

This office does not have an Electrician and as the post is lapsed the same is sent for revival, presently the work is handled by daily wage worker and one worker is assisting him. As the work load of electrician has increased, there is need to appoint one Electrician on temporary basis for a period of 6 months to meet the requirements of the office.

The Chairman said that the work handled by the daily wage worker is of basic nature as such this council needs experienced electrician as the work load at Sonsodo has also increased.

Shri. Francis Joanes asked to know the details of salary that will be paid to this electrician. He was informed by the Chief Officer that one lump sum amount shall be fixed for 6 months or monthly or calculation will be carried out based on the scale of Electrician.

D3/L



**Resolution No. 3631**

The Committee unanimously resolved to appoint one Electrician on contract basis for temporary period of 6 months with experience having eligible qualification.

**Proposed by:** Smt. Milagrina Gomes  
**Seconded by:** Shri. Francis Joanes

**(Action by Administrative Section)**

**Item No. 2:** To decide on issue of provisional Trade licence to traders within the jurisdiction of Margao Municipal Council.

During the survey conducted by this office, it has been reported that there exist more than 60% traders in private premises/private areas operating business without obtaining trade licence due to lack of documents. It is learnt that other Councils are in process of issue of provisional trade licence to such traders by obtaining Affidavit and charging extra fees for period of 6 months followed by due renewal and charging same fees, this Council may also decide on adopting such proposal and in case of any objection the request shall be rejected by this office.

Shri. Francis Joanes proposed to impose fine and charge arrears of the previous years for carrying out illegal trade business along with charges for issue of provisional trade licence.

**Resolution No. 3632**

The Committee unanimously resolved to issue provisional Trade licence to traders within the jurisdiction of Margao Municipal Council carrying out business without obtaining trade licence due to lack of documents, the licence shall be subject to issue of affidavit and in case of any objection the same shall be rejected or revoked by the Council. The Committee further resolved that fine shall be charged with recovery of arrears for carrying out illegal business along with charges for the issue of provisional trade licence for a period of 6 months and due renewal with same fees.

**Proposed by:** Smt. Lata Baburao Pednekar  
**Seconded by:** Shri. Francis Joanes

**(Action by Taxation Section)**

**Item No. 3:** To decide on Revision of Trade Licence fees as per area and as per business.

D384



This Council is charging fee for trade licence as Rs. 1289/- nominal fees, for Signboard illuminated Rs. 900/- EMD Rs. 200/- and non-illuminated Rs. 300/-. It appears that the rates are very less as compared to the other Councils. Hence it is proposed to revise the trade licence fees as per area and as per business within the jurisdiction of the Council.

Shri. Francis Joanes proposed that garbage fee shall also be calculated according to size of the premises i.e. sq. mtr. including that of signboard.

**Resolution No. 3633**

The Committee unanimously resolved to form a committee with the following members: Chairperson, Chief Officer, Municipal Engineer, AcAO, ATO and Recovery Officer to discuss and prepare a draft chart within a week's time on details of fees that will be charged for Trade Licence as per area/business etc

**Proposed by:** Smt. Milagrina Gomes

**Seconded by:** Smt. Lata Baburao Pednekar

**(Action by Taxation Section)**

**Item No. 4:** To decide on increase of transfer fees for Commercial premises within the jurisdiction of Margao Municipal Council.

This Council charges Rs. 3000/- as nominal rate for the transfer of both Residential as well as Commercial premises. As compared to other councils are charging Rs. 8000/- to the Commercial premises and Rs. 5000/- to the Residential. It is proposed to increase the Commercial premises transfer charges up to Rs. 5000/- to Rs. 8000/- and the residential transfer charges may be kept as Rs. 3000/- as charged by the office.

**Resolution No. 3634**

The Committee unanimously resolved to form a committee with the following members: Chairperson, Chief Officer, Municipal Engineer, AcAO, ATO and Recovery Officer to discuss and prepare a draft chart within a week's time of transfer fees that will be increased for Commercial premises within the jurisdiction of Margao Municipal Council.

**Proposed by:** Smt. Shweta Sujay Lotlikar

**Seconded by:** Smt. Milagrina Gomes

**(Action by Taxation Section)**

**Item No. 5:** To decide on increase of house tax with minimum charges of Re. 1/- per day, amounting to Rs. 365/- per year.



Some of the premisses within the jurisdiction of the Council are still charged with very minimum amount of Rs. 100/- per year which was levied many years back, hence it is proposed to revise the rate of house tax to Rs. 365/- per year which comes to Re. 1/- per day.

**Resolution No. 3635**

The Committee unanimously resolved to increase house tax with minimum charges of Re. 1/- per day, amounting to Rs. 365/- per year.

**Proposed by:** Smt. Milagrina Gomes

**Seconded by:** Smt. Lata Baburao Pednekar

**(Action by Taxation Section)**

**Item No. 6:** To decide on tendering of Sopo contract.

The contract of sopo was awarded to M/S Om Constructions for collection of Sopo fees, the same expires on 31st March 2024. As such it is necessary to initiate the procedure to award contract for the financial year 2024-25 i.e. w.e.f 01/04/2024 to 31/03/2025. The details are as below:

- 1) For the financial year 2023-24 this office invited bid through e-tendering mode for collection of sopo fees within the jurisdiction of Margao Municipal Council. The same practice may be followed for the financial year 2024-25.
- 2) Initial bid to be fixed for the financial year 2024-25 i.e. w.e.f. 01/04/2024 to 31/03/2025 is proposed as under:

Initial bid fixed for 5 months

w.e.f.01/11/2023 to 31/03/2024.

Rs.32,08,340/-(excluding G.S.T)

Amount calculated for 12 months

financial year 2023-24.

Rs.77,00,000/-(excludingG.S.T)

10% increase initial bid to be fixed  
for financial year 2024-25

Rs. 84,70,000/- (excluding G.S.T)

**Feast amount included**

**Total cost approx.**

Feast to be held in the month of  
May 2024

Rs.35,00,000/-

Feast to be held in the month of  
December 2024

Rs.35,00,000/-



10% increase

Total Rs. 70,00,000/-

Rs. 70,000/-

Initial bid to be fixed for the financial  
Year 2024-2025

Total Rs. 70,70,000/-

Total Rs. 1,55,40,000/- (18%  
G.S.T)

Shri. Francis Joanes said that in the Council meeting it was decided to exclude feast from sopo. He also said that if feast is included in the sopo, the amount will increase and previously as the council did not have any bidder the same will be repeated this time. He suggested that the feast fare can be later on outsourced and the same person can also take over.

He was informed by the Chairman that this time it is decided to include feast fare and after calculations the estimated amount have been prepared.

Shri. Francis Joanes said that proper terms and conditions shall put if feast is included in the sopo as his ward is the most affected ward due to feast fare. He further said that later on the people from his ward shall not suffer due to such decision. He also pointed out that the mobile toilet facility shall be provided during feast fare condition of which shall be included in the contract and penalty for violations of any terms and conditions shall be mentioned. He further suggested that the amount excluding GST shall be shown incase of feast as shown for the sopo bid amount.

The Chief Officer said that land will be identified and accordingly the size including safety measures to be taken will be given to the sopo contractor.

The Chairman further informed that the internal road management will be done by the Council only the parking lot shall be given to the sopo contractor.

#### Resolution No. 3636

The Committee unanimously resolved to tender the Sopo contract for the financial year 2024-25 as per below:

Initial bid to be fixed for the financial year 2024-25 i.e. w.e.f 01/04/2024 to 31/03/2025 is proposed as under:



Initial bid fixed for 5 months  
w.e.f. 01/11/2023 to 31/03/2024.

Rs. 32,08,340/- (excluding G.S.T.)

Amount calculated for 12 months  
financial year 2023-24.

Rs. 77,00,000/- (excluding G.S.T.)

10% increase initial bid to be fixed  
for financial year 2024-25

Rs. 84,70,000/- (excluding G.S.T.)

**Feast amount included**

Feast to be held in the month of  
May 2024 Rs. 35,00,000 + Rs. 3,50,000  
(10% increase)

**Total cost approx.**

Rs. 38,50,000/-

Feast to be held in the month of  
December 2024

Rs. 38,50,000/-

Total (Including GST)

Rs. 77,00,000/-

Amount put to tender (excluding GST) Rs. 65,25,424/-

Initial bid to be fixed for the financial  
Year 2024-2025

**Total Rs. 1,49,95,424/-**

**Proposed by: Smt. Ronita Ajgaonkar**  
**Seconded by: Smt. Shweta Sujay** *Lotlikar*

**(Action by Taxation Section)**

**Item No. 7:** To decide on outsourcing of door-to-door collection of Municipal Solid Waste as per M.S.W. Rules 2016 in all the wards of Margao and Fatorda area.

Presently this council is carrying out Door to Door collection of Municipal Solid Waste in ward no. 1 to 11 through the agency appointed by this council. the time period / work period of the said work is getting over in the month of March 2024. As such the higher authorities directed to prepare the estimate for



the work of "Out Sourcing of Door to Door collection of Municipal Solid Waste as per M.S.W. Rules 2016 in Ward No. 1 to 11 of Margao Municipal Council" for further period of one year on priority basis, so that the work of door to door collection of municipal solid waste is not hampered. Accordingly, the estimate has been prepared considering the total number of households i.e. residential/ commercial/ unauthorized/ future increase within the jurisdiction of this council and considering the present wages of M.S.W. workers per day rate as per D.M.A circular 30/12/2021.

Accordingly, the estimate is prepared amounting of Rs. 3,12,14,333.00, the said work will be executed through 14<sup>th</sup> Finance Commission Grants.

Also, presently this council is carrying out Door to Door collection of Municipal Solid Waste in ward no.12 to 25 through the agency appointed by this council, the time period / work period of the said work is getting over in the month of March 2024. As such the higher authorities directed to prepare the estimate for the work of "Out Sourcing of Door to Door collection of Municipal Solid Waste as per M.S.W. Rules 2016 in Ward No. 12 to 25 of Margao Municipal Council" for further period of one year on priority basis, so that the work of door to door collection of municipal solid waste is not hampered. Accordingly, the estimate has been prepared considering the total number of households i.e. residential/ commercial/ unauthorized/ future increase within the jurisdiction of this council and considering the present wages of M.S.W. workers per day rate as per D.M.A circular 30/12/2021.

Accordingly, the estimate is prepared amounting of Rs. 3,61,59,178.00 the said work will be executed through 14<sup>th</sup> Finance Commission Grants.

**Resolution No. 3637**

The Committee unanimously resolved to outsource door-to-door collection of Municipal Solid Waste as per M.S.W. Rules 2016 in all the wards of Margao and Fatorda area.

Proposed by: Smt. Lata Baburao Pednekar

Seconded by: Smt. Nimesia Faleiro

(Action by Technical and Administrative Section)

Item No. 8: To decide on including one month rent to the Trade Licence fees.

*Dadu*



The Council issue trade licence based on Leave and Licence Agreement and accordingly revise the house tax including one month rent. after cancellation of trade licence on request of the applicant there is lapse of procedure to revive the house tax to the original tax as a result there exist outstanding dues showing in the house tax record which is a huge amount inspite of cancellation of trade licence. Also as per byelaws of the Council it states that any Trade Licence not renewed within 2 years the same shall stand cancelled. Approval may be granted to adopt the same policy with the help of NIC so as to avoid outstanding dues in the house tax record and get a correct figure.

#### **Resolution No. 3638**

The Committee unanimously resolved to form a committee with the following members: Chairperson, Chief Officer, Municipal Engineer, AcAO, ATO and Recovery Officer to discuss and prepare a draft within a week's time with description of one month rent to be included in the Trade Licence fees.

**Proposed by:** Smt. Lata Baburao Pednekar

**Seconded by:** Smt. Milagrina Gomes

#### **(Action by Taxation Section)**

**Item No. 9:** To decide on repair of E-Rickshaw from EASYGO Engineering Solutions through Municipal Fund.

E-rickshaw purchased from Bio Fuel India is lying idle since last 8 months in the garage. As per the agreement signed with the agency the maintenance is valid upto August, 2025 as such any repairs shall be done by the agency. The Bio Fuel India agency when tried to contact is not available nor they have sent their workers inspite of several calls there is no response from these agency neither they are traceable. As this vehicle is lying idle this office had approached one agency naming EASYGO Engineering Solutions who has its base in Chennai they have inspected the e-rickshaw and given estimate of Rs. 57,123.00 for carrying out repairs on the condition that amount has to be paid initially.

#### **Resolution No. 3639**

The Committee unanimously resolved to repair only one rickshaw with repair charge amounting to Rs. 57,123.00 from EASYGO Engineering Solutions through Municipal Fund by initially paying the amount as per their condition.

**Proposed by:** Smt. Ronita Rajendra Ajgaonkar

**Seconded by:** Smt. Milagrina Gomes

#### **(Action by Technical Section)**

*D384*



9

**Item No. 10:** To decide on Construction of single seater pour flush water seat latrines with twin leach pits.

The Chief Officer informed that the single seater pour flush water seat latrines with twin leach pits were constructed in the plot at Kadamba Transport Corporation Ltd to provide facility to worldwide veterinary service camp. The bill towards construction amounts to Rs. 1,34,588/- which shall be paid to the Sulabh International Social Service Organisation.

**Resolution No. 3640**

The Committee unanimously resolved to grant ex-post facto approval for Construction of single seater pour flush water seat latrines with twin leach pits and further resolved to grant approval for payment of bill amounting to Rs. 1,34,588/- for construction of the same.

**Proposed by:** Smt. Ronita Ajaonkar

**Seconded by:** Smt. Shweta Sujay Lotlikar

**(Action by Technical Section)**

**Item No. 11:** To decide on grant of approval/sanction to the bill of Turboketch, Margao towards preparation of drainage plan of Margao Municipal Council, Margao.

This Council is in receipt of bill amounting to Rs. 4,72,000/- towards preparation of drainage Map for Margao Municipal Council, Margao as per Hon'ble High Court order dated 24/7/2023 in PIL WP No. 22 of 2021. As the agency has completed the drainage map of Margao Municipal Council, Margao jurisdiction and also filed affidavit before Hon'ble High Court of Bombay at Goa, it is proposed that Council may pay his bill amounting to Rs. 4,72,000/- from Municipal funds.

**Resolution No. 3641**

The Committee unanimously resolved to approve the bill of Turboketch, Margao amounting to Rs. 4,72,000/- towards preparation of drainage plan of Margao Municipal Council, Margao as he was appointed by the council for the said the work in view Hon'ble High Court order dated 24/7/2023 in PIL WP No. 22 of 2021.

**Proposed by:** Smt. Lata Pednekar

**Seconded by:** Smt. Shweta Sujay Lotlikar

**(Action by Technical Section)**

**Item No. 12:** Decentralized Gasifier for Municipal Solid Waste Disposal



The Chief Officer and Municipal Engineer placed the report of Pune visit to M/s. GD Environmental Pvt. Ltd, Pune on 7<sup>th</sup> and 8<sup>th</sup> November, 2023. The team consisted of Chief Officer, Municipal Engineer MMC, Camilo Barreto (Councillor) MMC, Ajay Dessai (Junior Engineer), MMC representative of GSPCB, GWMC, GSUDA and GEDA.

The officials visited the following three plants of M/s. GD Environmental Pvt. Ltd.:

- a. Decentralized Gasifier for Municipal Solid Waste Disposal.
- b. Tri Fusion Reactor- Dehydration, Gasification & Pyrolysis Plant/MSW Plant.
- c. Plastic to Fuel Plant.

In Decentralized Gasifier the waste in mixed form is passed through conveyor and enters the gasifier. The waste is initially ignited using ignition cloth. The gasification of waste is carried out at a temperature of 1500°C. The output heat energy is utilized for running the plant. The fly ash generated is sold for manufacture of fly ash bricks. There is no other waste generated in the plant. The plant capacity was 5 tons/day.

It is suggested as under:

**A. Decentralized Gasifier for Municipal Solid Waste Disposal**

- a) The 5 Tons/day gasification plant was in operation during our visit. It will require a smaller footprint. If operated within the design capacity, the plant will not generate gaseous emissions.
- b) It will also help to dispose of sanitary waste.
- c) We may propose 10 tons/day capacity plant subject to due approval from GSPCB from pollution point of view.

**B. Tri Fusion Reactor- Dehydration, Gasification & Pyrolysis Plant/MSW Plant.**

- a) The plant visited by us was claimed to be a 2 tons/day capacity. However, no any municipal waste was seen at the site. The plant was seen operating but the waste used was crushed polythene.
- b) Hence it is not advisable to go ahead with this plant at this stage.

**Resolution No. 3642**

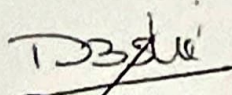
The Committee unanimously resolved to install 10 tons/day capacity Decentralized Gasifier for Municipal Solid Waste Disposal through GEDA subject to due approval from GSPCB from pollution point of view.



Proposed by: Smt. Lata Pednekar  
Seconded by: Smt. Milagrina Gomes

(Action by Technical Section)

The meeting concluded with vote of thanks.

  
(Damodar B. Shirodkar)  
Chairman  
Standing Committee